

**Rochelle Park Board of Education
Public Meeting Minutes-7:30 P.M.
June 9, 2016**

- I. Call to Order and Flag**
- II. Roll Call**

Board Member	Present	Absent
Mr. Sam Allos, Vice President	X	
Mrs. Shirley Abraham	X	
Mrs. Arlene Ciliento-Buyck	X	
Mrs. Teresa Judge-Cravello	X	
Mrs. Maria Lauerman		X
Mr. Mark Scully	X	
Mrs. Dimitria Leakas, President	X	

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mrs. Cara Hurd, Director of Curriculum and Instruction
- Mrs. Ellen Kobylarz, Board Secretary

III. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

IV. Superintendent’s Report Dr. Zoeller reported:

- The agenda contains a number of summer appointments.
- Reappointments of the administration
- Two retirements, Mrs. Gonzalez at the end of June and Mrs. Genovese next January. We wish them both the best in their retirement.
- In addition we have one field trip approval. A few professional development items and some changes to the National Junior Honor Society.

V. Director of Curriculum and Instruction’s Report Mrs. Hurd reported:

- Curriculum consortium update- general music K-8 and instrumental -8 are complete. Math through grade 5 is complete; middle school math will be worked on over the summer. Next year, major content focus is ELA and minor content focus is art.
- PARCC and NJ ASK are both complete, all materials have been picked up
- Fast Bridge final benchmark assessment was administered this week. The data will be used as a part of the process for identifying students for Basic Skills Instruction as well as G/T.

VI. Principal’s Report (Mr. Cannici was on the 8th grade trip) Mrs. Hurd reported:

- Mrs. Hurd acknowledged five students whose art work was displayed in Englewood, as part of Youth Art Month (YAM). New Jersey Art Educators (NJAE) holds art exhibit’s four times a year at the New Jersey Performing Arts Center. Out of hundreds of entries in grades Kindergarten to 12th Grade only thirty are chosen.

Midland School had three out of the thirty chosen. Mrs. O'Brien the art teacher was on hand, she stated she is very proud of her students.

Dr. Zoeller continued with Mr. Cannici's report in his absence.

- Thank you to all the volunteers and special thanks to Shawna Rearden, Stephen Fuller, Mr. Ramirez and Ms. O'Brien for their work on field day.
- Kindergarten Graduation is tomorrow June 10, 2016. Please be aware that you do need a ticket to attend.
- Monday June 13th 8th grade awards assembly
- Tuesday June 21st last day for students, 12:41 PM. 8th Grade Graduation that evening.
- PTA- nothing at this time.

VII. Building and Grounds Supervisor's Report- Dr. Zoeller reported:

- Summer projects- next week with bathroom contractor
- Doors will be starting as well
- Next Building and Grounds meeting will be August 4th.

Mr. Allos asked if Mr. Woods would be doing some of the work this summer, and how much of a savings to the district will it be to do that work in house.

Dr. Zoeller stated he would be able to get a figure by the end of the summer.

VIII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello, to open public comment at 7:48 P.M.

Roll Call 6-0

Motion Carried

Mrs. Meanie Harvey Ave- shared documents from her father's time at Midland. She showed an invitation to the farewell dance and graduation from 1957 as well as several other items. Mrs. Meanie loaned the articles to the school to copy and share. She is very proud of this community and school.

President Leakas- thanked Mrs. Meanie for sharing these items and added that this is such a small community, such a great town.

Mrs. Strnadova- Terrace Ave- questioned the new time for the preschool; it was 8:20 A.M. to 2:40 P.M. it has now been changed to 9:00 A.M. to 2:30 P.M. This is a big issue; she has an older

child and will now have to sit in the car with her preschool child for that program to start. She also asks if there would still be a safe drop off and pickup area, currently there is a special area for that.

President Leakas stated the board will look into it and get back to her.

Mrs. Mansilla Chestnut Ave- inquired as to the number of Kindergarten classes there will be next year?

Dr. Zoeller responded by stating currently the district has (47) forty seven students registered, that is more than usual for this time of year. The district is leaning towards (3) three classes. Three classes have been budgeted and an anticipated opening has been advertised.

Vice President Allos asked Mrs. Kobylarz to read a letter the district received from Mr. Fogarty Board Attorney. The letter rendered an opinion on the issue raised during the public portion of the board's meeting on May 12, 2016. Mr. Fogarty's analysis was that Mr. Allos and Dr. Zoeller had said nothing that was inappropriate.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello, to close public comment at 8:03 P.M.

Roll Call 6-0

Motion Carried

IX. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R10

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

May 12, 2016 Public Meeting & Executive Session

Motion by Mrs. Cravello, second by Mr. Allos,

Roll Call 6-0

Motion Carried

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of May 2016 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	496	1-1 st Grader	1-Pre K
Hackensack H.S.	144		
Academies/Technical Schools	17		
Totals	657		

Pupil Attendance

Possible Days	9409
Days Present	8951
Days Absent	458
% Present	95%
% Absent	5%

Teacher Attendance

Possible Days	893
Days Present	855
Days Absent	38
% Present	95.7%
% Absent	4.3%

Motion by Mrs. Cravello, second by Mr. Allos,
Roll Call 6-0
Motion Carried

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of May 2016 for the Rochelle Park School District.

**Fire Drill- May 18, 2016
Security Drill- May 26, 2016**

Motion by Mrs. Cravello, second by Mr. Allos,
Roll Call 6-0
Motion Carried

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

**R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for May 2016 on behalf of the Rochelle Park School District.
May 2016**

Reported Cases: 0
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB: 0
Suspensions: 3

Motion by Mrs. Cravello, second by Mr. Allos,
Roll Call 6-0
Motion Carried

POLICY #5120 NEEDS ASSESSMENT PUPILS

R6. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following special education placement and related services for the 2015-2016 school year.

**CASE# 07-06
CLASSIFICATION: ED
PLACEMENT: Benway School
EFFECTIVE: 5/9/2016
TRANSPORTATION: REGION V: Region V
TUITION: \$347.07 per Diem
Related Services: N/A**

Motion by Mrs. Cravello, second by Mr. Allos,
Roll Call 6-0
Motion Carried

POLICY #2340 – FIELD TRIPS

R7. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve the following field trip request:

Ms. Barbieri, Ms. Geoffroy, Ms. Zambrano, Ms. Aregood, Mrs. Scarpa and Ms. Horohoe to accompany the PRE K students to the Diner at no cost to the district or parent.

Mr. Ramirez, Mr. Van Hassel, Mrs. Fletcher, Mrs. Jacobus, Mrs. Giglio and Mr. Gordon to accompany the 6th & 7th grade students to Carlock Field on June 10, 2016 at no cost to the district or parents.

Motion by Mrs. Cravello, second by Mr. Allos,
Roll Call 6-0
Motion Carried

POLICY#5440 HONORING PUPIL ACHIEVEMENT

R8. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve the revised Chapter By-Laws for the National Junior Honor Society Midland School #1 as attached.

Motion by Mrs. Cravello, second by Mr. Allos,
Roll Call 6-0
Motion Carried

Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 Contract – Memorandum of Agreement for Business Administration and Business Office Services with the Maywood School District for the period July 1, 2016 – June 30, 2017

R9. WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65–1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both parties that Business Administrator and business office services can be more efficiently and economically provided by a joint agreement; and

WHEREAS, all parties are desirous of entering into a shared services agreement, authorizing the subcontracting of Business Administrator and business office services from the Maywood School District to the Rochelle Park Board of Education;

NOW THEREFORE BE IT RESOLVED, the Rochelle Park Board of Education approves the attached Memorandum of Understanding for the Shared Services Agreement to subcontract Business Administrator and business office services from the Maywood Board of Education per the attached agreement, commencing July 1, 2016 and ending June 30, 2017.

Mrs. Judge Cravello asked what the changes are to the contract.

Dr. Zoeller explained it was an increase to the staffing on site. We had a part time person who will now be full time.

Mrs. Judge Cravello asked if this person was under the employment of Maywood.

Mr. Scully inquired as to the actual change to the contract itself.

Dr. Zoeller stated the contract changed by approximately \$30,000. The person is employed by Maywood not Rochelle Park.

Mr. Scully asked Dr. Zoeller it has been successful, if not then you would not be recommending it?

Dr. Zoeller added it's a difficult department, it encompasses different specializations. Maywood has

different people who handle one thing, they are specialized in that area. We had one person who had to be a jack of all trades so to speak. We are sharing in other things as well. Dr. Zoeller fully endorses the agreement.

Motion by Mrs. Cravello, second by Mr. Allos,
Roll Call 6-0
Motion Carried

POLICY #5307 NURSING SERVICES

R10. RESOLVED upon the recommendation of the Superintendent, the Rochelle Park Board of Education approve an agreement with Eastern Nursing Services 1, Inc. a New Jersey corporation t/a Priority Nursing Services to provide Substitute Nursing Services on a as needed basis effective July 1, 2016.

Motion by Mrs. Cravello, second by Mr. Allos,
Roll Call 6-0
Motion Carried

PERSONNEL RESOLUTIONS P1-P12

P1. RESOLVED upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approve the following personnel for the positions listed in conjunction with a summer programs to run during the month of July 2016.

Barbara Herter - PreK Teacher	\$ 245.32 per Diem (not to exceed 8 days)
Nancy D'Addezio-Gomez- Special Education Aide	\$19.30 per hour (not to exceed 56 hours)
Beth DeSimone- Special Education Aide	\$19.30 per hour (not to exceed 56 hours)
Mariuxi Zambrano- Special Education Aide	\$ 19.30 per hour (not to exceed 56 hours)
Bernadette Holzman – Special Education Aide	\$19.30 per hour (not to exceed 56 hours)
Mary Monnachio- Special Education Aide	\$19.30 per hour (not to exceed 56 hours)
Vilma Barrios- Special Education Aide (on an as needed basis)	\$19.30 per hour (not to exceed 56 hours)

Peggy Iurato- Aide to an out of district student for 6 weeks during the summer at \$19.30 per hour for (not to exceed 180 hours)

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

P2. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves a correction to the following personnel appointment and rate for the 2016-2017 school year.

Supply Clerk- Debra Pinto \$15.20 per hour.

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

***P3. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle**

Park Board of Education approves summer work for Melanie Ferla, Guidance Counselor not to exceed five days at her daily rate.

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

***P4. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves summer work for Theresa Genovese, CST Chairperson not to exceed eight days at her daily rate.**

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

POLICY 3240 – PROFESSIONAL DEVELOPMENT

POLICY #4111 – HIRING- CERTIFIED PERSONNEL/NON CERTIFIED PERSONNEL

P5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Mrs. Hurd to attend “Conversations around Curriculum Instruction: Building the Curricular Framework” in Morris County on June 17, 2016 at no cost to the district for registration.

Mrs. Hurd to attend “FY 2017 NCL Consolidated Formula Sub grant Application Work Sessions in Lyndhurst on June 9, 2016 at no cost to the district for registration.

Dr. Zoeller to attend “ NJPSA Administrator RE-Certification Seminar” in Monroe Township on June 29, 2016 at no cost to the district for registration.

Dr. Sacco to attend “ITF” in New York City on June 10, 2016 at no cost to the district for registration.

Ms. Aregood to attend “Prompt Introduction” on June 26,2016 to June 28, 2016, in Pennsylvania at a cost to the district of \$750.00 for registration.

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

***P6. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoints the following personnel for the 2016-2017 school year, per \ attached list.**

**Cara Hurd- Director of Curriculum, Instruction, and Special Projects
Brian Cannici- Principal
Ellen Mary Kobylarz- Confidential Secretary to the Superintendent
Kevin Woods - Building and Grounds Supervisor**

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Judge Cravello

Roll Call 6-0
Motion Carried

***P7. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves summer work for the following teachers at their daily rate, not to exceed the limits set below.**

Mathematics (not to exceed 3 days)

Kristin Colucci
Christine Raimondi
Steve Van Hassel

Science (not to exceed 3 days)

Elaine Rainone

Physical Education (not to exceed 5 days*)

Jennifer O'Brien
Sam Ramirez

*This includes facility clean up/organizing.

*There was a question from Mr. Scully regarding this resolution.
Dr. Zoeller explained this resolution is for curriculum work, the Physical Education teachers will be in to address the storage issues in the Gym area.*

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

P8. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves the following individuals as P/T custodial/maintenance help at a rate of \$10.05 per hour.

**John Barrios
Eric Giannantonio**

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

Policy#4117.2 RETIREMENT

P9. RESOLVED: that the Board of Education accept with regret, Grace Gonzalez's resignation and retirement letter dated May 5, 2016 from the Rochelle Park School District effective July 1, 2016. We wish her much luck and happiness in her retirement.

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

P10. RESOLVED: that the Board of Education accept with regret, Theresa Genovese’s resignation and retirement letter dated June 3, 2016 from the Rochelle Park School District effective January 1, 2017. We wish her much luck and happiness in her retirement.

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Judge Cravello
 Roll Call 6-0
 Motion Carried

POLICY #4211 HIRING- NON-CERTIFIED PERSONNEL

***P11. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the following individuals to the Substitute teacher list for the remainder of the 2015-2016 school year, at a rate of \$85.00 per day.

Leslie Barrios

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Judge Cravello
 Roll Call 6-0
 Motion Carried

P12. RESOLVED, that the Board hereby ratifies and reaffirms their approval of the Superintendent’s mentoring activities in accordance with the provisions of his Employment Agreement and directs that if his activities require his absence for a full day or a substantial part of a work day that he must use personal or vacation days. However, on days when the Superintendent’s absence is during his lunch time, before his work day begins or after it ends, or he adjusts his work day schedule so that he is working a full day, he shall not be required to use personal or vacation days.

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Judge Cravello
 Roll Call 6-0
 Motion Carried

FINANCE AND INSURANCE-RESOLUTIONS F1-F28

Upon the recommendation of the Business Administrator to the Superintendent:

F1. RESOLVED, that the Rochelle Park Board of Education approves the May payroll as stated below.

Fund	Gross Earnings	DCRP & Board Share FICA	State Share FICA
10 – General Fund	\$457,374.03	\$6,131.05	\$27,433.92
20 – Federal Grant	\$3,236.30	0	\$247.58
61 – Afterschool Program	\$9,739.97	\$745.11	0
Total	\$490,350.30	\$6,876.16	\$27,681.50

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
 Roll Call 6-0
 Motion Carried

F2. RESOLVED: that the Rochelle Park Board of Education approve the June 2016 Bill List as approved by the Finance Committee, attached and listed below:

A. General - Fund 10	\$800,007.90
B. Federal Grant – Fund 20	\$15,754.65
C. Referendum Account-Fund 30	\$4,927.79
D. Cafeteria - Fund 60	\$16,597.57
E. Afterschool Program - Fund 61	\$1,823.57
TOTAL PAYMENTS FOR June	

TOTAL DISBURSEMENTS **\$839,111.48** ATTACHEMENT 1

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
 Roll Call 6-0
 Motion Carried

POLICY #6820 FINANCIAL REPORTS
Monthly Budgetary Line Item Status Certifications

F3. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of May 31 ,2016 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
 Roll Call 6-0
 Motion Carried

Secretary & Treasurer’s Reports

F4. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s and Treasurer’s Financial Reports for the month of May 31, 2016. **ATTACHMENT**

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
 Roll Call 6-0
 Motion Carried

Transfers

F5.RESOLVED: that the Rochelle Park Board of Education approves the May transfers.

Attachment

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
 Roll Call 6-0
 Motion Carried

POLICY#6250 CONTACTS
APPROVAL OF DISBURSEMENTS FROM ESIP ESCROW ACCOUNT HELD AT FIRST HOPE BANK

F6. BE IT RESOLVED, that the Board of Education of the Township of Rochelle Park approves the following disbursements for building improvements in the Board approved Energy Savings Improvement Program:

Lyme Energy Services Co.	Lighting Upgrades	\$146,480.62
Wilentz, Goldman and Spitzer	Legal Fees	\$ 15,000.00
Phoenix Advisors	Bond Counsel	\$ 7,500.00

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

DESIGNATION OF OFFICIAL BANK DEPOSITORIES AND SIGNATORIES

F7. BE IT RESOLVED, that the Board of Education of the Township of Rochelle Park approves the following banks to act as a depository for public funds, and that all checks, drafts or other orders for payment or withdrawal of money from said account are signed by the person holding the appropriate title as listed below:

WHEREAS, the Rochelle Park Board of Education

SIGNING CHECKS

ACCOUNT	SIGNATORIES	BANK
General Fund & Special Accounts (3 Signatures required)	Board President/V.P. Superintendent Board Secretary Treas. of School Monies	Capital One
Referendum Account (3 Signatures required)	Board President/V.P. Superintendent Board Secretary Treas. of School Monies	Capital One
Payroll Agency Account (2 Signatures required)	Board President/V.P. Superintendent Board Secretary Treas. of School Monies	Capital One
Midland Student Activities Account (2 Signatures required)	Superintendent Principal Superintendent's Sec.	Capital One
Capital Investment Account	Board President/V.P. Board Secretary	Capital One
Cafeteria Account	Board President/V.P. Board Secretary	Capital One
Capital Reserve Account	Board President/V.P. Board Secretary	Capital One
Enterprise Account (2 Signatures required)	Board President/V.P. Superintendent Board Secretary Treas. of School Monies	Capital One

ESTABLISHMENT OF PROCEDURE FOR SIGNING OF CHECKS

WHEREAS, the Rochelle Park Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board;

BE IT FURTHER RESOLVED, that the signature of the Treasurer of School Moneys shall be required on all checks issued with respect to payroll; and

BE IT FURTHER RESOLVED, that the signatures of the Board President and the Treasurer of School Moneys and the original signature of the Board Secretary shall be required on all vendor checks issued between Board meetings where such checks are not included on the bills list; and

BE IT FURTHER RESOLVED that the signature of the Treasurer shall be required on all checks issued on the Payroll Agency account.

Approval of Wire Transfers – “that the Board authorizes the Board Secretary, or as an alternate, the Payroll Accountant, to make wire transfers to/from all authorized accounts for the 2016/2017 school year.”

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

ESTABLISHMENT OF PETTY CASH FUNDS

POLICY # 6620 PETTY CASH

Petty Cash Fund

F8. **WHEREAS**, the Board of Education has established a petty cash fund for the purpose of making immediate payments of comparatively small amounts; and

WHEREAS, the State Board of Education has amended N.J.A.C. 6:20-2.10 to establish requirements, which strengthen the fiscal controls and accountability for petty cash funds.

BE IT RESOLVED, upon recommendation of the Business Administrator that the Rochelle Park Board of Education approve the following Petty Cash Account to be established and replenished by the rules and regulations for Petty Cash Funds:

SUPERINTENDENT’S OFFICE - \$900. – Signatory: Superintendent/Secretary
Individual reimbursements are not to exceed \$100.00.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

F9. BE IT RESOLVED: that the Rochelle Park Board of Education approves to continue to Implement Chapter 78 – Section 125 Flexible Spending Accounts and Premium Only Plans Pursuant to the requirements of NJPL 2011 Chapter 78, the Rochelle Park Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and Premium Only Plan (POP) effective February 1, 2015, as follows:

Pursuant to the “FSA Services & Pricing Comparison” marketing completed by our broker, Brown & Brown Benefit Advisors and dated February 1, 2014, the Board accepts the recommendation of Brown & Brown Benefit Advisors to designate Aflac as the Board’s Section 125 POP & FSA administrator at no cost to the district, with the understanding that Aflac will continue to have the opportunity to offer its

voluntary plans to our employees. The premiums for these voluntary plans are fully paid for by the employee(s).

The Board appoints Brown & Brown Benefits Advisors, Inc. as its broker-of-record for the district's FSA and POP programs, as well as for any Aflac voluntary plans purchased by the employees.

All appropriate Board of Education staff is authorized to take such action and affect such documentation as necessary to implement these changes.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

APPOINTMENT OF FINANCIAL ADVISORS

F10. **RESOLVED**, that in accordance with N.J.S.A. 18A:18A-5.1, the Rochelle Park Board of Education appoints Ms. Mary K Lyons, of the firm Phoenix Advisors, LLC, as the Continuing Disclosure Agent and Financial Advisor for the period July 1, 2016 through June 30, 2017. The fee for continuing Disclosure Agent Service shall be \$850.00.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

TAX SHELTER ANNUITY COMPANIES

F11. **RESOLVED** that the Rochelle Park Board of Education continue to make the 403(b) plan available to all employees under the eligibility rules set out in Section 403(b)(1)(A)(ii) of the Code and the applicable regulations relating to salary reduction programs of public education institutions; and

BE IT FURTHER RESOLVED that the Rochelle Park Board of Education approves the following vendors as the district's 403(b) Plan investment providers:

AXA Equitable
Valic
Vanguard
Metropolitan Life
Lincoln Financial Advisors Corp

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

USE OF STATE CONTRACTS

F12. **BE IT RESOLVED** by the Rochelle Park Board of Education that the Board authorizes the procurement of goods and services through the state agency for the 2016- 2017 school year as follows; **WHEREAS**, Title 18A:18A-10 provides that the Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and **WHEREAS**, the Rochelle Park Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Rochelle Park Board of Education desires to authorize its purchasing agent for the 2016-2017 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW, THEREFORE BE IT RESOLVED that the Rochelle Park Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed below:

Vendor	State Contract #	MRESC #	Ed Data #	Item(s)/Service(s)
Dell Marketing	A89967			Computer/Computer Supplies
Promedia	A89968			Computer/Computer Supplies
Grainger	A79875			Custodial Supplies
Atlantic Business	A40467			Office/Classroom Supplies

Note: This list will be amended periodically to reflect purchasing.

Approve continued Participation in HCESC, MCESC and Educational Data Services

Approval of Participation in the Hunterdon County Educational Services Commission for Cooperative

Motion by Mr. Allos, seconded by Mrs. Judge Cravello

Roll Call 6-0

Motion Carried

Purchasing for the 2016-2017SY

F13. BE IT RESOLVED by the Rochelle Park Board of Education that the Board, upon the recommendation of the Superintendent and the Business Administrator approves participation in the Hunterdon County Educational Services Commission for the purpose of cooperative purchasing of supplies, goods and services for the 2016-2017 school year from its authorized vendors.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello

Roll Call 6-0

Motion Carried

Approval of Participation in the Middlesex County Educational Services Commission Cooperative Pricing Program for the 2016-2017 SY

F14 .BE IT RESOLVED by the Rochelle Park Board of Education that the Board, upon the recommendation of the Superintendent and the Business Administrator, approves the following resolution:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on June 9, 2016, the governing body of the Rochelle Park Board of Education, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Rochelle Park Board of Education;

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

Note: This is at no cost to the District.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello

Roll Call 6-0

Motion Carried

Approval of Participation in Educational Data Services, Inc. Cooperative Pricing System (Ed-Data) Program for the 2016-2017 SY

F15. BE IT RESOLVED by the Rochelle Park Board of Education that the Board, upon the recommendation of the Superintendent and the Business Administrator, reaffirms the Rochelle Park School District's participation in the Educational Data Services, Inc. Cooperative Pricing System (ED-Data) for the purchase of goods, supplies and services for the 2016-2017 school year from its authorized vendors. The licensing and maintenance fee for 2016-2017 will be \$990.00

Motion by Mr. Allos, seconded by Mrs. Judge Cravello

Roll Call 6-0

Motion Carried

APPOINTMENT OF INSURANCE AGENCY

F16. RESOLVED that the Rochelle Park Board of Education; In accordance with N.J.S.A. 18A:18A-5.10, renew the appointment of the Burton Agency, Inc., 44 Bergen Street, Westwood, NJ, to administer insurance provided through the North East School Board Insurance Group from July 1, 2016-June 30, 2017.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello

Roll Call 6-0

Motion Carried

POLICY # 0153 ANNUAL APPOINTMENTS

Appoint School Physician

F17. BE IT RESOLVED, that the Board of Education appoints Dr. Paul Keshishian as School Physician effective July 1, 2016 through the June 30, 2017, at an annual rate of \$2,175.00.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello

Roll Call 6-0

Motion Carried

Appoint Health Benefits Agent

F18. **BE IT RESOLVED**, that the Board of Education appoint Mr. Brian K. Rizer of Brown and Brown Advisors as Health Benefits Agent of record for Dental Coverage from July 1, 2016 to June 30, 2017.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

Approval of Contract Amendment with Delta Dental of NJ, Inc. –Group#7675 for the 2016-2017 SY

F19. **RESOLVED:** that the Rochelle Park Board of Education approves the 2016-2017 Contract with Delta Dental of NJ, Inc. with the following premium schedule as recommended by the Superintendent and School Business Administrator as presented.

2016-2017 Monthly Dental Benefit Rates

One Party:	\$56.69
Two Parties:	\$101.82
Three Parties:	\$185.45

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

Approval NJSEHBP Health Benefits Coverage Waiver and Payment Schedule 2016-2017

F20. Approval of Medical Insurance Waiver Rates - "that the Board approve incentive payment for individuals who waive his/her medical insurance, as permitted by NJSEHBP. The amount shall be the lesser of 25% of the net savings to the Board or \$5,000 annually.

BE IF FURTHER RESOLVED, that district employees shall receive the medical insurance waiver payment in two equal installments to be paid on or about January 1 and June 30 of the school year in which coverage is waived.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

Approval of Financial Management Agreement Contract with Systems 3000 Inc. for the 2016-2017 School Year

F21. RESOLVED, that the Board accepts, upon the recommendation of the Superintendent, the Financial Management Agreement received from Systems 3000, Inc. dated April 23, 2015 for Personnel/Fund Accounting/Payroll Services/Annual Licensing/Support Fees at a cost not to exceed \$25,000.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
Roll Call 6-0
Motion Carried

F22. Award of Contract – “that the Board approves a contract with Genesis Educational Services, Inc., for the 2016-2017 school year in the following amounts:

\$10,561 for support and implementation services for the Student Information System

\$1,400 for interface with IEP Direct, CCP, and School Messenger

\$562.50 for Lesson Planner

\$1,000 Annual School-Net Maintenance Services

Motion by Mr. Allos, seconded by Mrs. Judge Cravello

Roll Call 6-0

Motion Carried

F23. WHEREAS, C&M Door Controls, Inc. was awarded the bid for the Infrastructure Upgrade/Interior Door Upgrades to the Midland School; and

WHEREAS, C&M Door Controls, Inc. has submitted the following change order proposal which has been approved by the architect: Change Order Proposal CO #001 in the amount of \$ 8,350.00. The Total Contract value will increase to \$ 103,450.00 and

WHEREAS, Environetics has verified that these changes are necessary based upon the revised project scope pursuant to N.J.A.C. 6A:264.9;

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract amount is revised to reflect this change

Mr. Scully asked for an explanation of this resolution.

Dr. Zoeller explained that the doors in question are the ones in the area of the multi-purpose room vestibule. They no longer operate correctly. We need to make them code compliant.

Mrs. Judge Cravello asked if this is part of the referendum

Dr. Zoeller responded it is in the contingency, already in the budget.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello

Roll Call 6-0

Motion Carried

Implementation of the 2016-2017 School Budget

F24. the Board authorizes the Superintendent and Business Administrator to implement the 2016-2017 budget pursuant with local and state policies and regulations.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello

Roll Call 6-0

Motion Carried

F25. Approval of Student Lunch Prices - "that the Board approve the following student breakfast and lunch prices for the 2016-2017 school year as established by Pomptonian Food Services:

Midland School Lunch \$2.60
Faculty Lunch \$3.10
Reduced Lunch \$0.40
Midland School Breakfast \$2.00
Midland School Reduced Breakfast \$0.30
Midland School Faculty Breakfast \$2.50
Milk \$.60

Motion by Mr. Allos, seconded by Mrs. Judge Cravello

Roll Call 6-0

Motion Carried

F26. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves applications for Change of Use of Educational Space for the 2016-2017 School Year as per the following, applications will be forwarded to the County Office.

<u>Program</u>	<u>Room #</u>	<u>Change Result</u>
Primary Preschool Self Contained	106-105	larger room divided into two smaller spaces
Primary Resource Room	104-224	back to original location
Primary Resource Room	104-105	larger room divided into two smaller spaces

Mrs. Abraham asked for an explanation of these changes.

Dr. Zoeller stated that the one room was designed to be split in two if we needed the space. With the anticipated third kindergarten classroom, as well as one of our preschool classes having fewer students next year, we will utilize that flex space. The state requires that when we make changes we follow a strict procedure. This ensures that we had followed the procedure.

Mr. Scully asked if the teachers have been consulted, are they onboard with these changes.

Dr. Zoeller stated yes they are aware of the moves, and all seemed to be happy about it. They are fine with the changes, that includes the CST

Motion by Mr. Allos, seconded by Mrs. Judge Cravello

Roll Call 6-0

Motion Carried

2016-2017 Joint Transportation Agreement

F27.BE IT RESOLVED that the Rochelle Park Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposed of transporting students in accordance with Chapter 53, P.L. 1997 for the tie period 2016-17 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED, that the Rochelle Park Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and Attached to his resolutions.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello

Roll Call 6-0

Motion Carried

POLICY #7510 USE OF FACILITIES

F28. RESOLVED, that the Rochelle park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities or construction activities at any time.

<u>Group/Organization</u>	<u>Use/Purpose/Room</u>	<u>Dates</u>	<u>Rental Fee</u>
Team For Kids (5K) Knights of Columbus	Parking lot for overflow parking for event	June 11, 2016 7A.M. to 2P.M.	None
R.P. Baseball	Parking lot	June 11, 2016 5:30 P.M. to approximately 10:30 P.M.	None
Class of 2017	Parking Lot- Car Wash	June 25, 2016, Sept 10,	None

		2016 8AM-2PM	
Class of 2017	Meeting- Media Center	July 11, 2016 7:00 P.M.	None

Motion by Mr. Allos, seconded by Mrs. Judge Cravello
 Roll Call 6-0
 Motion Carried

X. Reports-Community Action Items

2016 School Year

Buildings & Grounds-Mrs. Abraham The next committee meeting is in August 4th.

Business, Finance, and Transportation-Mrs. Leakas- Budget is approved for 2016-17. Next Committee meeting sometime in July.

Curriculum, Instruction, and Assessment-Mr. Scully- Committee met on June 6th, Mr. Scully thanked the committee members in attendance as well as administration. The committee discussed the NJ ASK testing. Curriculum updates as well as what will be done over the summer, it was a full hour and half meeting.

Legislative and Policy-Mrs. Judge Cravello mentioned several legislative pieces A3854, 3840 and 3844. The last two address limits on annual tuition rates for vocational schools to 2%, and the first one addresses full day kindergarten. The committee will meet on June 16th.

Dr. Zoeller added that when the 2% cap was put in place it affected municipalities and school districts. It did not address county schools; therefore this legislation will close the loop hole.

Personnel/Negotiations/ Staff Relations-Mr. Allos noted we are in impasse for negotiations. Arbitration is scheduled for July.

Special Education -Mrs. Ciliento-Buyck the committee met earlier this month, they were updated on legal matters. Reviewed the 2015/2016 special education program comparison chart, met with the special education parents, follow up meeting scheduled next week. The district will be looking at new preschool curriculum. The district will be looking for a replacement for Mrs. Genovese when she retired.

Technology- Mrs. Lauerman could not attend the meeting, Dr. Zoeller gave the report. The district is continuing to upgrade the Smartboards and printer network hubs and routers. We are purchasing another lap top cart. There was a great article in the paper on Dr.Schepis' donation. Dr. Schepis had the opportunity to come in last week and see the students work with the students. Dr. Zoeller thanked Mrs. Judge Cravello for her part in making this happen. Mrs. Judge Cravello noted that if there is any other township entity would like to make a donation please call the school.

NJSBA-Mrs. Judge Cravello updated the board on the NJSB convention. Also there seems to be new language coming out with regard to HIB incidents centered on real or precluded power balance. **BCSBA-**

Mrs. Judge Cravello School Board training is available on line.

Municipality-Mr. Allos updated the township on the ongoing construction, thanked them and the Police Department for their work with the L.E.A.D. program. Township was pleased to hear all of the positive things going on at Midland.

Community-Mr. Scully Sign up's for camp continues. This Saturday June 11th, 5K run sponsored by the Knights of Columbus, this is a great program please come out and support this effort. Good luck to all the runners. Mrs. Ciliento Buyck added DJ, four food trucks, photo booth. Mr. Scully added Team for Kids has been around for a long time great program.

Joint Boards-Mrs. Leakas Attended the Top Twenty dinner for Hackensack High School two Rochelle Park Students were in the top ten. Juan Berrio placed 6th, and Dylan Trawinski placed 9th.

Congratulations to these students. HHS graduation will be held on June 23rd and their next Board of Education meeting is scheduled for June 28th.

XI. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello, to open public comment at 8:35 P.M.

Roll Call 6-0

Motion Carried

Mrs. Strnadova- Terrace Ave asked for clarification as to when someone will get back to her.

Dr. Zoeller explained that the items she was referring to were handled by the Principal and he was currently on the 8th grade trip to Washington. Dr. Zoeller will speak to him next week and someone will get back to you.

Mrs. Strnadova- asked if any other parents had complained about the change in time.

Dr. Zoeller responded that he had not heard of any.

Mrs. Maurer Patton Ct. spoke on behalf of another party not in attendance, which was chosen for that class through the lottery, they have now given up their spot due to the change in the time. If you go back to the old time what would happen to them.

Dr. Zoeller will have to talk to Mr. Cannici. He asked Mrs. Maurer to let him know who that individual was.

Motion by Mrs. Judge Cravello, seconded by Mrs. Ciliento Buyck, to close public comment at 8:37 P.M.

Roll Call 6-0

Motion Carried

Announcements

The next meeting will be held on Thursday, June 30, 2016 at 7:30 P.M., in the Media Center.

XII. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

Personnel

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so

that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mrs. Judge Cravello, seconded by Mr. Allos, to open Executive Session at 7:01 P.M.
Roll Call 6-0
Motion Carried

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Abraham, to close Executive Session at 7:30 P.M.
Roll Call 6-0
Motion Carried

Motion by Mr. Scully, seconded by Mrs. Abraham, to resume Regular Meeting Agenda at 7:31P.M.
Roll Call 6-0
Motion Carried

XIII. Adjournment

Motion by Mr. Allos, seconded by Mrs. Ciliento Buyck, to adjourn meeting at 8:38 P.M.
Roll Call 6-0
Motion Carried